

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION



UNDERGRADUATE STUDENT CONGRESS
Session XCVII

General Body Meeting
7:00 pm, Tuesday, February 28th, 2017
Devon Hall 120

Session XCVII

Roll Call -

Flag Salute

Approval of Minutes

Chair's Report-

Vice Chair's Report-

Secretary's Report-

Committee Reports-

- Academic Affairs
- Communications
- Congressional Administration
- External Affairs
- Human Diversity
- Problems and Projects
- Sustainability
- Ways and Means

Liaison Reports

Special Orders

Student Concerns

Old Business

Items to Be Considered

970105- An Act Clarifying the Student Parking Appeals Court Self-Governance (Mazeitis) (ConAd-Rec of Do Pass)

970202- A Resolution Thanking Molly Shi Boren (Slane/Rubio) (PnP- Rec of Do Pass)

970505- Auxiliary Allocation Act #10 (Echols et alia) (WAM- Rec of Do Pass)

970802- OU SGA Elections Rules Update Act of '17 (Mazeitis/Bourland/Taylor) (ConAd- Rec of Do Pass)

New Business

Follow-Up Reports

Items for Future Agenda

Announcements and Comments

Final Roll Call

Chair: Kaylee Rains

Vice-Chair: Austin Reid

Secretary: Jake Mazeitis

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVII

February 28th, 2017

GRADUATE STUDENT SENATE
SENATE SESSION GS-16

February 26th, 2017

CONGRESSIONAL BILL NO. 970105

SENATE BILL NO. GS16-XX

AS INTRODUCED

A congressional act amending Title IV The Judiciary, Chapter 4 The Student Parking Appeals Court of the SGACA, providing for a short title, providing for codification, and providing an effective date.

BE ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

- Section 1:** TITLE. This act shall be known and may be cited as the “An Act Clarifying the Student Parking Appeals Court Self-Governance”
- Section 2:** PURPOSE. The purpose of this act shall be to clarify and elaborate on the responsibilities for members of SGA’s Parking Appeals Board.
- Section 3:** PURPOSE. The purpose of this act shall be to clarify and elaborate on the responsibilities for members of SGA’s Parking Appeals Board.

Title IV – The Judiciary

Chapter 4 – The Student Parking Appeals Court Board

43. Selection

The Judges of the Student Parking Appeals Court shall be appointed by the SGA President and approved by both houses of the legislature. Judges shall serve until they resign, ~~or~~ cease to be regularly enrolled students at the University of Oklahoma, ~~or~~ are impeached and convicted for cause, or are eligible for termination as per the guidelines established under Section 47 of this Chapter.

- Section 4:** This act shall become effective, while in accordance with the SGACA, immediately following passage and approval.

Author(s): Jake Mazeitis, Undergraduate Student Congress Secretary
Nathan Schmenk, Parking Appeals Court Chief Justice

Submitted on a Motion by:
Action taken by Student Congress:
Verified by Chair of Student Congress: _____ Date: _____

Submitted on a motion by:
Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVII

February 28, 2017

GRADUATE STUDENT SENATE
SENATE SESSION GS-17

Date

CONGRESSIONAL RESOLUTION NO. 970202

SENATE RESOLUTION NO. GS17-XX

AS INTRODUCED

A Resolution thanking Molly Shi Boren for her life of service to others, the State of Oklahoma, and the University of Oklahoma and providing for distribution.

- Whereas: Molly Shi Boren began her career teaching English at Byng High School in Ada, OK after graduating from East Central University in 1964; and
- Whereas: Molly Shi Boren received a master's degree in English from the University of Oklahoma and completed her Juris Doctorate degree from the University of Oklahoma School of Law in 1974, clearly demonstrating her long-term commitment to the State of Oklahoma; and
- Whereas: Molly Shi Boren began to practice law and was appointed to be the special district judge for the Pontotoc County in 1975; and
- Whereas: Molly Shi Boren was the first woman to serve on the board of trustees of the Oklahoma Bar Foundation and the first woman to be elected as the Director of Ada's Chamber of Commerce; and
- Whereas: Molly Shi Boren served as the First Lady of Oklahoma from November 1977 to January 1979; and
- Whereas: Molly Shi Boren became the First Lady of the University of Oklahoma in 1994; and
- Whereas: Molly Shi Boren earned the ATHENA Leadership Award in 2003, honoring her for professional excellence, community service and for actively assisting women in their attainment of professional excellence and leadership skills; and
- Whereas: Molly Shi Boren was instrumental in improving the landscaping and buildings on the University of Oklahoma campuses at Norman, Tulsa, and Oklahoma City and continues to beautify these campuses in order to model the success of not only the University, but of the state as well; and
- Whereas: Molly Shi Boren was inducted into the Oklahoma Higher Education Hall of Fame in 2015 for her significant contributions to education, specifically at the University of Oklahoma.

NOW, THEREFORE, BE IT RESOLVED BY THE UNDERGRADUATE STUDENT CONGRESS THAT:

Section 1: This resolution shall be known and will be cited as “A Resolution Thanking Molly Shi Boren.”

Section 2: The Student Government Association expresses their profound and sincere gratitude to Molly Shi Boren for her work bettering both the state and the university of Oklahoma.

Section 3: Copies of this resolution will be sent to:

- Molly Shi Boren, First Lady of The University of Oklahoma
- David L. Boren, President of The University of Oklahoma
- *The OU Daily*
- *OU Nightly*
- *Norman Transcript*
- *The Ada News*
- *The Tulsa World*
- *The Oklahoman*
- *The OU Forum*
- Byng High School in Ada, Oklahoma

Authors: Logan R. Slane, Undergraduate Student Congress Associate
Carlos Rubio Regalado, Legislative Assistant

Submitted on a motion by:
Action taken by Congress:
Verified by Chair of Congress: _____ Date: _____

Submitted on a motion by:
Action taken by Senate:
Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVII

February 28th, 2017

GRADUATE STUDENT SENATE
SENATE SESSION GS17-XX

Date

CONGRESSIONAL BILL NO. 970505
SENATE BILL NO. GS17-XX

AS INTRODUCED

An act relating to appropriations; providing for short title; stating purpose; appropriating Auxiliary Funding for the 2016-2017 process; stating appropriation guidelines; establishing expiration deadline; directing transfer of unused funds by deadline; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION:

Section 1: This act shall be known and may be cited as the “Auxiliary Allocation Act #10” of 2017.

Section 2: PURPOSE. The purpose of this act is to appropriate the funds of the University of Oklahoma Student Government Association to the organizations mentioned within.

Section 3: APPROPRIATION. The following amounts are hereby allocated to:

Green Week

Office and General Expenses:	\$0
Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$100</u>
Total:	\$100

Russian Club

Office and General Expenses:	\$0
Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$620</u>
Total:	\$620

The United World

Office and General Expenses:	\$0
Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$1800</u>
Total:	\$1800

Club Golf

Office and General Expenses:	\$0
Capital Investments:	\$0
<u>Programs/Events/Activities:</u>	<u>\$800</u>
Total:	\$800

Total Legislative Allocation: **\$3,320.00**

Section 4: All guidelines and provisions in Title 12 of the Code Annotated shall apply to all funds appropriated in this act.

Section 5: This fiscal year for the account listed in these sections shall end May 5, 2017

Section 6: All unspent money remaining in the accounts listed in Section 3 shall revert to the SGA General Account after May 5, 2017, and the remaining appropriations shall be canceled.

Section 7: This act shall become effective when passed in accordance with the SGA Constitution.

Author: Ryan Echols, Chair, SGA Budget Committee

Co-Author (s): SGA Budgetary Committee

Submitted on a Motion by:

Action taken by Student Congress:

Verified by Chair of Student Congress: _____ Date: _____

Submitted on a motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____

THE UNIVERSITY OF OKLAHOMA STUDENT GOVERNMENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION XCVII

February 28th, 2017

GRADUATE STUDENT SENATE
SENATE SESSION GS-17

February 26th, 2017

CONGRESSIONAL BILL NO. 970802

SENATE BILL NO. GS17-XX

AS INTRODUCED

An Act amending Title VII of the Code Annotated,
providing for a short title, providing for codification, and
providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

- Section 1:** This act shall be known and may be cited as the “OU SGA Elections Rules Update Act of 2017”.
- Section 2:** The purpose of this act is inherent in the name.
- Section 3:** For the purposes of this legislation, all addition shall be marked with an underline and all deletions shall be marked with a ~~striketrough~~.
- Section 4:** Title VII- Elections shall be amended as follows:

Chapter 1 – General Provisions

1. Definitions

Academic week – Any week (Sunday through Sunday) during which the University holds classes for at least one day.

Business Day- Any day the University is open, even if no classes are held. This includes all week days with the exception of University holidays.

Campaign Spending – The retail value of any obligations incurred; the retail value of any goods and services donated and any actual funds expended to promote or oppose the election of any individual to any SGA office. This definition shall include the value of any discounts not available to the general public and the retail value of any donated professional services (such as printing, graphic design, entertainment, and advertising). It shall not include any fines assessed under this Code or the value of donated non-professional services (services performed entirely by University of Oklahoma students).

Candidate – A person qualified to be placed on the ballot for an election. For the purposes of this Title, “candidate” includes helpers, volunteers, workers or any other person expressly or impliedly acting on behalf of a candidate.

Day – One day shall be defined as one business day, unless otherwise noted.
Designated Agent – A person chosen and registered by a candidate with the ability to represent the candidate in any official capacity.

Election Fraud – Any act or omission completed or attempted with the intent to deprive a candidate or voter of his/her rights.

Majority—Shall constitute at least 50% plus one vote of the ballots cast.

Polling Place and Polling Location – Any location established by an Act of Legislation and officially run by the SGA Election Staff or their designee at which polling shall take place.

Spending Value – Values used in spending calculations and disclosures to reflect the fair cost of donated materials. The values assigned by the candidate are subject to investigation and may be altered by the Election Board.

SGA Presidential Race – The SGA Presidential race includes candidates for SGA President and SGA Vice President running together as one ticket.

Written Notification – In all cases where written notification is required, electronic mail shall be considered written notification after the authenticity of the sender is verified.

Publicly Posted – Conspicuously posted in the SGA Office

2. Applicability of Election Rules

The policies, regulations, and stipulations in this Title shall be applicable only to candidates for positions that are elected in a SGA sanctioned election. All other campus organizations and bodies wishing to conduct an election may individually establish procedures for that election.

3. Purpose of Election Rules

The provisions governing elections are intended to provide for the fairness, equitability, and efficiency of all SGA elections with respect to both candidates and voters. In the absence of established guidelines, rulings concerning elections should be made with this principle in mind.

4. Spring General Election

The following shall be elected in the Spring General Election:

- a) ~~the SGA President and Vice President;~~
- b) the Campus Activities Council (CAC) Chair;
- c) Undergraduate Student Congress Representative Seats;
- d) the Housing Center Student Association (HCSA) President;
- e) the Student Bar Association (SBA) President;

5. Fall General Election

The following shall be elected in the Fall General Election:

- a) The SGA President and Vice-President
- b) Undergraduate Student Congress Representative Seats,
- c) the Interfraternity Council (IFC) President,
- d) ~~the Panhellenic Association President (PAN);~~
- e) the National Pan-Hellenic, and
- f) the Multicultural Greek Council.

6. Vacancies

The SGA President shall be notified in writing of any vacancy that occurs in the positions listed in sections 4 and 5, above. If the SGA President resigns, he or she shall notify the Chairs of both Houses of the Legislative Branch. The number of seats available for election shall not change after the filing period begins, excluding certain Congressional Districts as outlined below.

a. Election to Fill Vacancy

Any vacancy in the positions listed in sections 4 and 5, above, other than SGA President and Vice President that occurs before the first day of filing shall be filled in made open for election in the next possible general election. Should a Congressional Seat become vacant after filing has opened, so long as a vacancy in that district was already made public and was included on the filing form during filing for candidates to apply, that new vacant seat may be filled at the time of election using the point tabulation system. If the district was never included initially on the filing form, the that seat shall not be filled during the active general election.

b. Appointment to Fill Vacancy

For each position listed in sections 4 and 5 above, other than SGA President, Vice President, and CAC Chair, ~~and Representative~~, the organization of which said officer is a member shall include in said organizations own rules a method of filling a vacancy in said officer position. ~~In the event of a vacancy in such a position, the SGA President shall fill the vacancy by appointing, with and through the advice and consent of the Legislature, the member selected according to that organization's rules.~~ Said position shall be made open for election in the next possible general election, and if said election is not at the time specified in sections 4 and 5, above, the position shall again be made open for election at said specified time.

7. Uncontested Elections

All positions for which a student has filed for election must be placed on the ballot in the respective semester, even if the position is uncontested.

8. Surveys

- a) A member shall author an Act Establishing a Survey, which shall be referred to the appropriate committee based on the subject matter of the survey by the Chair of the body in which it originates.
- b) The bill shall be seen in its appropriate committee, at which point amendments may be made on the piece of legislation as well as a recommendation provided.
- c) So long as the bill does not receive a recommendation of Do Fail in committee, the bill shall then move to the Congressional Administration Committee without reaching the general body or being placed on the General Meeting Agenda, regardless of which body initiates the bill.
- d) Congressional Administration shall see the bill, make any necessary amendments, and will either approve or send the bill back to its originating committee to rework.
- e) This “Act Establishing Surveys for the Election” shall not be amendable in the General Meeting excluding scrivener’s errors. Upon passage, the legislation will be directed to the Graduate Student Senate. Should the legislation fail, the Congressional Administration Shall return it to committee in order to revise the legislation so that it shall pass, and shall return the revised version to the General Meeting Agenda.
- f) Should the legislation pass through both bodies, the Election Chair shall ensure all surveys included in the piece of legislation are enacted at the discretion of the author with approval from the Election Chair.

Chapter 2 – Election Rules

9. Electorate

The electorate of the SGA Presidential race shall consist of all members of the SGA. The electorate for CAC Chair shall consist of all members of the SGA. Subject to any applicable provisions of the SGA Constitution, the Legislative Branch shall establish the electorate for all other races in General and/or Special Elections. In the absence of any guidance from the Legislative Branch, the Election Board may adopt any rules established by the affected organization to determine the electorate for a specific race.

10. Election Dates

a) Fall General Election

The Fall General Election shall be held the Tuesday and Wednesday of the ~~twelfth~~ eleventh academic week of the fall semester, unless the Legislative Branch changes the date by an Act of the Legislative Branch at least three (3) weeks before the week of the date proposed by the legislation. The Election Chair shall have the power to waive this three week requirement if they deem that exceptional circumstances warrant a waiver.

b) Spring General Election

The Spring General Election shall be held the Tuesday and Wednesday of the ~~second~~ first academic week following spring break, unless the Legislative Branch changes the date by an act of the Legislative Branch at least three (3) weeks before the week of the date proposed by the legislation. The Election Chair shall have the power to waive this three week requirement if they deem that exceptional circumstances warrant a waiver.

c) Special Election

Dates for Special Elections shall be established by an act of the Legislative Branch at least three (3) academic weeks before the week of the date proposed by the legislation.

d) Elections for Referendums and Initiatives

Dates for elections concerning referendums shall be established by the Legislative Branch within three (3) weeks of passage of said referendums by the Legislative Branch. All certified Initiative Petitions and Recall Petitions shall be automatically placed on the next general election ballot. If the general election occurs within three weeks of certification, then the Initiative Petition or Recall Petition shall be automatically placed on the ballot of the subsequent general election. The Legislative Branch shall have the authority to establish alternative election dates for certified Initiative Petitions and Recall Petitions.

11. Time Requirements

Any deadline within this Title, with the exception of those found under Section 30- Appeals, may be implicitly suspended by an act or a joint resolution by a 2/3 vote of each House of the Legislative Branch. a majority decisions of a committee comprised of the Congressional Administration Committee within the Undergraduate Student Congress and a number of Senators appointed by the Graduate Student Senate Chair equal to the number of members on the Congressional Administration Committee. The Congressional Administration Chair shall chair this ad hoc committee.

12. Election Staff

The Election Staff shall consist of the Election Chair, the Election Board, and Poll Operators. No member of the election staff shall commit election fraud. Evidence of fraud shall be presented to the Superior Court, as provided for in this title. Any member of the Election Staff may be removed by

recommendation from the SGA President or Election Chair with the advice and consent of the Legislative Branch. No member of the ~~Election Staff~~ Election Board shall be a candidate in any election for which they are appointed to work. All members of the ~~Election Staff~~ the Election Board, including the Election Chair, shall be SGA members and serve from the beginning of the fall semester to the end of the spring semester of a given academic year.

a. Election Chair

The Election Chair shall be appointed by the SGA President with the advice and consent of the Legislative Branch. The appointee must be submitted to the Legislative Branch for advice and consent at least three (3) academic weeks before election filing begins.

i. Responsibilities

- ~~1. The Election Chair shall be responsible for conducting the election and enforcing the election rules as established by this Title.~~
2. Consistent with this Title and the Election Procedures Act, the Election Chair may make such rules and procedures and take such action as he/she deems necessary to effect the provisions and intent of this Title and to ensure a fair election. Such rules and procedures shall be considered binding unless overturned on appeal.
3. The Election Chair and SGA Staff Assistant shall ensure that the academic districts and/or eligibility requirements of all candidates are verified at least forty-eight (48) hours prior to the election.
4. The Election Chair shall post the locations of all polls before campaigning begins.
5. The Election Chair shall make all initial rulings concerning election procedures publicly available in writing and/or on any official elections website.
6. The Election Chair shall assign by random drawing before campaigning begins chalking areas of equal size and visual impact to each SGA Presidential race ticket and each CAC Chair candidate at five (5) prominent locations on campus.
7. The Election Chair shall publicly post confirmed disclosed spending information for all SGA Presidential candidates and all CAC candidates four (4) days prior to the election.
8. The Election Chair shall make all correspondence, applications, records, reports, and forms regarding

all elections available for public inspection in the SGA office except when state and/or federal law does not allow.

9. The Election Chair shall make reasonable effort to distribute information regarding assessment of fines to affected candidates by electronic mail.
10. The Election Chair shall hold office hours to assist candidates prior to and during the election process. During the filing period and campaigning periods the Election Chair shall hold a minimum of three (3) office hours a week between the hours of 8 a.m. and 5 p.m. in the SGA office. The office hours schedule shall be publicly posted by the Election Chair.

ii. Appointing the Election Board

The Election Chair shall appoint the Election Board with the advice and consent of the Legislative Branch. The Election Board may not consist of anyone currently holding an office within SGA. The Election Chair may designate any member of the Election Board to act on his/her behalf. The Election Board must have an odd number of members.

iii. Report

At the conclusion of each election, the Election Chair shall make a report to the Superior Court for their consideration in validating an election. The report shall include information about polling irregularities and a written, itemized list of fines assigned to each candidate. This report must be submitted to the Superior Court within forty-eight (48) hours following the closing of the polls. The Election Chair shall also file a report of the results of the election to be kept in the SGA executive offices. This report shall also be submitted to the SGA President, the Undergraduate Student Congress, the Graduate Student Senate, and General Counsel and shall include:

- a) The total number of votes cast for each candidate or ticket at each poll,
- b) The total number of consenting and dissenting votes in any referenda,
- c) Any written rulings issued by the Election Chair,
- d) The minutes of the Election Board and Superior Court proceedings,
- e) Information about any election irregularities or problems,
- f) Other appropriate information.

iv. Vacancy

If the position of Election Chair is not filled in accordance with the legislative advising and consenting process, the office of General Counsel shall fulfill all duties of the Election Chair until one is officially appointed.

b. Election Board

The Election Board shall consist of at least three (3) SGA members. The Election Chair shall be the chairperson of the Election Board and vote only in case of a tie. The membership of the Election Board shall be posted in a public place. ~~The Election Board shall investigate the validity of spending disclosures, mark candidates' staked signs, and assist the Election Chair in executing election procedures, regulating campaigns, and enforcing election rules.~~ The Election Board shall be responsible for conducting the election and enforcing the election rules as established by this Title.

i. Campaign Spending

The Election Board shall assess spending values of donated materials following investigation of the validity of the value assigned by the candidate. The Election Board may dispute any assigned spending value and assess new values that they find to be more accurate. Determination and confirmation of the accuracy of spending disclosure is the responsibility of the Election Board, subject to appeal to the Superior Court.

c. Election Poll Operators

The Election Chair shall appoint a sufficient number of Poll Operators. Poll Operators shall be responsible for operation of the polls established by the Legislative Branch. ~~Poll Operators must attend a "Poll Operator Training Session" conducted by the Election Chair at least one (1) day prior to the opening of the polls.~~

13. Election Funding

a. Source of Funding

The SGA Budgetary Committee shall allocate sufficient funds in each Administrative Appropriations Act to conduct two General Elections, two run-off elections and at least one special election, including the compensation of all eligible election staff members for each election and sufficient publicity for filing and voting.

b. Compensation

The authorization for compensation for the Election Chair and Board Members for general and special elections, shall be presented and approved or denied concurrently with the appointment of each Election Official in accordance with the SGA Code Annotated and University Policy. Final disbursement of funds shall not occur however, until Election Officials have met with an oversight committee comprised of the SGA President, Graduate Student Senate Chair, Chair of Undergraduate Congress, and four

(4) members of the SGA Superior Court. If the oversight committee deems it unnecessary to convene, compensation shall occur in the defined manner. The oversight committee, if it deems necessary, must meet within seven calendar days following the election to verify completion of duties set forth in the SGACA and make final recommendations on the disbursement of compensation.

For General or Special Elections, compensation shall be as follows:

Election Chair: ~~two hundred (200) dollars for the fall general election and five hundred (500) dollars for the spring general election.~~ three hundred fifty (350) per semester

Election Board Members: ~~forty (40) dollars~~ fifty (50) dollars per semester

For each day of an election, compensation shall be as follows:

Each poll operator:

(Individual): twenty (20) dollars

(Registered SGA Student Organizations): ~~seventy-five (75) dollars~~ one hundred (100) dollars

14. Polling

The number and location of polling places shall be established by an Act of the Legislative Branch at least three (3) academic weeks before each election. Students of any district may vote at any poll. The number of poll operators, polling machines, and computers at each poll shall be established by the Election Chair with regard to the number of voters expected at each polling location. Students may vote on any computer with internet access to the election website, which shall be administered by the University of Oklahoma Information Technology (OU IT) and the SGA Election Staff. Neither OU IT nor the SGA shall be responsible for ensuring that non-OU IT or SGA computers have access to the election website.

There shall be at least one (1) poll operator at each poll at all times during voting hours. For any general election, polling shall take place from 9:00 a.m. to 9:00 p.m. on at least one day of the election. Additional polling times may be established by an act of the Legislative Branch. Every student voter must provide their OU 4x4 and Password identification on the election site to verify his or her identity to the election staff. The order of candidates' names on the ballot shall be determined by a raffle done by the Election Board.

15. Voter's Rights

The right of the student vote by secret ballot shall not be infringed. The right of the student to arrive at a voting decision free from undue influence shall not be infringed. No person(s), group(s), or organization(s), regardless of their affiliation, shall require any student(s) to vote, or shall require any student(s) to vote either for or against any proposal, candidate, or candidates in any SGA sanctioned election. Any SGA member has the right to request, in writing, a ruling of the Election Chair at any time during the campaign period. The

Election Chair shall make a written ruling on any such petition within twenty-four (24) hours of its submission.

Chapter 3 – Candidates

16. Filing

Filing for general and special elections shall ~~be 9:00 A.M. to 5:00 P.M. occur~~ online Monday, Tuesday, Wednesday, and Thursday of fourth academic week before the week of the election, unless the Legislative Branch changes the dates or times by an Act of Legislation. In any case, the filing period shall run at least four (4) academic days. No prospective candidate may file for more than one elective position. Filing forms for SGA elective positions shall include the following acknowledgement statement: “I do hereby affirm that I am required to abide by the SGA Constitution, Title VII of the SGA code Annotated, and the SGA Campaign Activity Policy. I understand that I can be disqualified from the election if I disregard the election guidelines and rules.”

17. Candidate Requirements

No person may be listed on a ballot as a candidate for office unless they fulfill the requirements for candidacy listed in this section. Candidates for any SGA elected office must be in good academic standing with their respective college or department. Candidates shall complete an academic requirement form. ~~Student Affairs~~ The Election Chair and the SGA Staff Assistant shall verify the prospective candidate’s academic eligibility before being placed on the ballot. Each candidate or his/her designated agent shall attend a mandatory candidates meeting.

1. Acknowledgement Statement

Candidates shall sign the acknowledgement statement included with the filing form to be placed on the ballot. Candidates who do not sign the acknowledgement statement by the date of the meeting because of a dire, unforeseen emergency may appeal to the Election Board, which may place the candidate on the ballot if they determine the emergency to be valid.

2. Candidates in SGA Presidential Race

Candidates in the SGA Presidential or CAC race shall present to the Election Chair a petition with the signatures of at least five hundred (500) members of SGA by the time of the filing deadline or candidates may submit a non-refundable filing fee of one hundred fifty dollars (\$150). If the Election Board determines that a petition does not have enough signatures, candidates may submit the non-refundable filing fee at least twenty-four (24) hours prior to the election to remain on the ballot. The Election Board shall not make any adverse ruling on any petition

18. Mandatory Candidates Meeting

Each candidate or his/her designated agent shall attend a mandatory candidates’ meeting. At least two (2) mandatory candidates’ meetings shall be held within the academic week immediately following the end of the filing period. All rules shall be explained, the campaign material registration form distributed, and the

deadline for the campaign spending disclosure shall be announced, the Superior Court's rules for submitting an appeal concerning electoral matters. ~~Also, pictures of the candidates shall be taken for the ballot.~~ Candidates who do not attend the mandatory meeting shall still remain on the ballot but may be subject to fine(s) as provided for in chapter four of this title.

~~The Election Chair shall notify candidates in writing and verbally of the responsibilities of a SGA Undergraduate Student Congress Representative as outlined in the bylaws during the initial candidate meeting.~~ The Congress Chair shall provide a list of the responsibilities of an SGA Undergraduate Student Congress Representative to be distributed by the Election Chair during the initial candidate meeting.

19. Candidate Withdrawal

Any candidate may withdraw his/her name from the ballot any time prior to 5 p.m. the Friday before the election by submitting written notification to the Election Chair. The Election Chair shall verify said notification.

20. Designated Agents

Candidates not running in the SGA Presidential race may specify a designated agent on the filing form who shall have the ability to represent the candidate in any official capacity. Candidates running in the SGA Presidential and Vice-Presidential race must specify a designated agent. No designated agent may be a candidate for any race during the same semester election.

21. Campaigning

a. Campaign Material Registration

The SGA Campaign Activity Policy requires that the Office of Student Affairs be notified of all SGA campaigning before any campaigning takes place. Therefore, all candidates who wish to chalk and/or post or distribute any written or printed material shall be required to complete a campaign material registration form that will be distributed at the mandatory candidate's meeting. Failure to complete the campaign material registration form will disallow candidates from all but oral campaigning and the official candidate profile. On or off campus, candidates may only use types of campaign materials listed on their campaign material registration form and reviewed by the Office of Student Affairs.

b. Campaign Time Frame

Prospective candidates may begin recruiting campaign staff and begin campaigning only by oral communication and/or the establishment of a campaign internet site. If candidates have not received notification of denial of their campaign materials registration from by the Office of Student Affairs within one (1) business day, then candidates may proceed with campaigning described on the submitted form.

c. Campaign Finance

- i.** There shall be an upper limit placed on all campaign spending. The spending limit shall be established at \$500 for each SGA Presidential, CAC Chair, HCSA Presidential, and SBA Presidential ticket, and \$250 for each Student Congress Representative candidate.

- ii. All campaign spending shall be accounted for. The Elections Chair shall provide standardized forms for this purpose.
- iii. At least seven (7) days before the election, Candidates shall file an Expense Report. Each report shall list and briefly describe the expenses incurred by or on behalf of the reporting candidate up to the reporting deadline and a detailed projected budget of expenditures they will make between the reporting deadline and the time the polls close the last day of the elections. Reports shall also include the sources of all incoming funds.
- iv. By 4pm the day after the General Election, candidates shall file a Final Expense Statement. The candidates, due to extraordinary circumstances, may request in writing an additional 24 hours, given the request must be made by 4pm of the primary Final Expense Statement deadline. The Election Board shall then vote upon receipt of written request, whether to grant the candidate's request. The Final Expense Statement shall contain the following information:
 - a) An itemized listing of all campaign expenses, with appropriate original receipts or copies thereof;
 - b) The total amount of all campaign expenses;
 - c) An itemized listing of all donations made to the campaign, including materials carried over from previous campaigns and utilized during the current campaign;
 - d) The total amount of all campaign contributions, and;
 - e) A statement attesting to the validity of the reported information, signed by the candidate or his/her designated agent
- v. The Election Board shall review each Final Expense Statement to verify that the information provided is complete and accurate. The Election Board shall also determine whether any spending limits have been violated. In making this determination, the Election Board shall have full authority to resolve any questions concerning the retail value of goods and services not evidenced by receipts or other verified documentation.
- vi. Incorrect/incomplete reports may not be accepted and may subject the candidate to a fine as provided for in chapter four of this title.
- vii. Budgets from two or more candidates may not be combined in any way. Any campaign material promoting more than one candidate must be expensed at actual cost or fair market value, depending on the appropriate circumstance, by each candidate named.

- viii. Candidates must list the entire cost of each individual expense that results in campaign material that in any way suggests support for their candidacy. There shall be no prorating of costs to account for unused campaign items which were purchased.
 - ix. Campaign contributions are limited to \$100 per organization. This \$100 limit includes the purchase of promotional materials from a campaign or candidate by an organization.
- d. General Campaign Rules
- Candidates ~~shall take reasonable measures to~~ must ensure that every individual campaigning on behalf of the candidate or volunteering for the candidate is aware of campaign rules and guidelines. Candidates shall be liable for the campaign infractions of their campaigners and volunteers even if the candidate did not specifically direct the offending action. Candidates may be assessed fines if their campaigners or volunteers are found to be guilty of breaking campaign regulations. Some of these rules are university policies. Thus, candidates are advised that they may be subject to University disciplinary proceedings, as well as SGA campaign infractions proceedings.
- i. All campaign material shall be accredited to the sponsoring candidate, organization or entity. Said material shall include the following phrase: "Funded by [said sponsoring candidate, organization or entity]."
 - ii. Candidates shall not use any outdoor loudspeaker or public address system.
 - iii. Candidates shall not send any unsolicited electronic messages. What messages are unsolicited is at the discretion of the Election Chair and will be disclosed at the candidates' meeting.
 - iv. Candidates shall not campaign or display in any manner campaign material within fifty (50) feet of polling locations or University computer labs during the day(s) of election, and chalking is prohibited in these areas for the length of the campaign.
 - v. Unless explicitly allowed by the Election Chair, candidates shall not campaign or post candidate information or advertising on any website hosted or operated by OU IT other than the official candidates' statements.
 - vi. No campaign shall remove, alter, cover, obscure, chalk within, or otherwise tamper with another candidate's campaign materials.
 - vii. Candidates shall not attach campaign materials to lampposts, trash bins, or benches.
 - viii. Only dry chalking is allowed on sidewalks. Paint, tape, and wet chalk are prohibited on sidewalks, as is chalking on any vertical surface (buildings, steps, sides of ramps, etc.) or under overhangs.
 - ix. In races other than the SGA Presidential race and the CAC Chair, only yellow and/or white dry chalking is permitted on campus sidewalks.

- x. Candidates shall not use the letterhead, logo, or any symbol that represents the University of Oklahoma or University entities.
- xi. Candidates shall assume responsibility for the accuracy and truthfulness of their statements and campaign materials.
- xii. Candidates shall not unduly disrupt the normal activities of the University.
- xiii. Candidates shall not post campaign materials in a University elevator.
- xiv. Candidates shall not post campaign materials in or on a CART vehicle.
- xv. Candidates shall not use or distribute campaign stickers.
- xvi. Candidates shall not damage any University property and shall be responsible for any damage caused by that said candidates' campaign materials.
- xvii. Employees of the University shall not campaign for candidates while on duty as an employee.
- xviii. Candidates may campaign only in ways consistent with this Title.
- xix. Violators shall be prosecuted before the Superior Court.
- xx. Candidates shall abide by all University policy and University policy supersedes Election Board mandate.
- xxi. On the day of voting, if an individual affiliated with a campaign approaches a student with a voting device, the individual cannot give any indication of the campaign that the individual is affiliated with and cannot encourage the student to vote in a particular way or wear promotional material of a particular campaign team.
- xxii. The Election Chair and Election Board members have the right to solicit the names of all members of a campaign from the affiliated candidate.

e. **Additional Campaign Rules for Specific Areas**

Unless explicitly stated otherwise within this Title, all campaigning or campaign material in private or public areas must have the expressed written consent of the property owner or authorized agent. Said areas include, but are not limited to: Greek property and Campus Housing

ii. **Campus Housing**

Subject to the General Campaign Rules and other exceptions herein, all campaigning or campaign material in or on Campus Housing requires the expressed consent of the local Center Coordinator, whose decisions shall be uniform for all candidates. Campaign materials may be posted inside a resident's window with the expressed consent of that resident. Subject to Section 4 of the SGA Campaign Activity Policy, distribution of printed literature under doors and door-to-door campaigning is permitted from 12:00 noon to 9:00 P.M. Subject to Section 4 of the SGA Campaign Activity Policy, candidates may campaign in lounges during visitation hours

unless prohibited or otherwise regulated by a house or floor majority vote.

iii. Academic Buildings

No campaign materials may be posted or displayed inside academic buildings with the exception of the Law School. Subject to the General Campaign Rules, campaign materials may be posted outside academic buildings. However, these materials shall be limited to two (2) signs no larger than 11" by 17" each per each entrance and must be posted within 50 feet of that entrance. Campaigning in classrooms shall not be allowed during instructional times.

a) Instructional Times

Campaigning in classrooms shall not be allowed during instructional times. Instructional time is that measurable period during which the action, practice, or profession of teaching is occurring. Campaign material cannot remain posted in the classroom during instructional times. A candidate may, with proper permission, use classrooms for campaigning during non-instructional times. Candidates may campaign in the classroom before and after instructional time. If the instructor voluntarily gives up instructional time to provide candidates with the opportunity to campaign, the candidate may do so.

iv. Oklahoma Memorial Union and University Libraries

No campaign materials may be posted in or on the Oklahoma Memorial Union or any University library.

v. Outdoor Campus Areas

Only candidates running for SGA President or CAC Chair are allowed to place stake signs (maximum dimensions of each sign are 16" by 18") on campus. Said signs may be displayed at the edges of ground cover beds, shrub beds and/or turf areas (not in flower beds). Installation must be accomplished without damaging or disturbing landscaping. Before staked signs may be installed, the Election Board shall mark staked signs with a differentiating mark, stamp, or tag. All staked signs not containing this mark, stamp, or tag are prohibited. Candidates for the SGA Presidential race and CAC Chair may dry chalk only in areas designated by the Election Chair. All chalk colors are allowed for the SGA Presidential race and CAC Chair

f. Removal of Campaign Materials

Each candidate shall be responsible for the removal of his or her campaign material from public areas and buildings by 4:30 P.M. on the day following the validation of the election.

- g. Rule Violation Complaints Filed in Good Faith
- i. Upon the filing of a rule violation complaint, The Election Chair shall determine, within twenty-four hours, whether or not the complaint was filed in good faith.
 - a. “good faith” shall be defined as an objective belief that the alleged misconduct violated a rule under this Title.
 - b. “bad faith” shall be defined as anything not filed in good faith
 - ii. Upon a finding of “good faith” filing, the Election Board shall consider the complaint as prescribed by Section 28 of this Title.
 - iii. Upon a finding of “bad faith” filing, the Election Chair shall notify the complaining party and their associated candidate of the Chair’s decision.
 - iv. No candidate shall file three rule violation complaints in bad faith. Candidates shall be liable for the bad faith complaints of both their campaign members and their volunteers. Candidates that file three rule violations in bad faith shall receive one rule infraction.
 - v. Findings of “bad faith” filings are appealable to the Superior Court as prescribed by Section 31.

22. Procedure for Run-off

The Presidential, HCSA, SBA, and CAC race shall be popularly elected by a 50% majority vote of the ballots cast for that purpose. There shall be an instant electronic run-off between the top two candidates to determine the 50% majority if no candidates received a 50% majority of the ballots cast in the original election.

23. Election of Undergraduate Student Congressional Positions

To determine which Undergraduate Student Congress Representative seats are eligible for election, the Election Chair shall request a list of open seats from the Chair of Undergraduate Student Congress before filing begins. Candidates in each district shall be elected based on the number of votes for each candidate for the seats available. Candidates in the order of those with the most votes will fill each open seat in the election. Should there be a tie in the number of votes that would prevent the final determination of elected representatives, only those in the tie will enter a run-off vote as described in the section above. Because of the nature of this method, software shall be used to calculate the elections.

24. Election of Campus-Wide Referendums

Campus-wide referendums have the following rules and regulations:

- a) Campaign rules regarding instructional times, residence halls, and campus display rules are the same as previously listed in Title VII
- b) Any entity campaigning for or against a campus-wide referendum must also register their cause and abide by regulations in the same manner outlined for candidates in this Title, complying with all spending requirements including the submission of finance reports.
- c) No entity may exceed one thousand dollars (\$1,000) in expenditures throughout a single election cycle for a General Election or Special Election.

25. Ambiguous or Non-discussed Items

Any questions pertaining to items not mentioned in Title VII should be directed to the Elections Chair for a ruling prior to execution of campaigning. The Election Chair shall make a ruling on the question within one business day.

Chapter 4 – Oversight and Enforcement

26. Disqualification

Election officials shall not disqualify any candidate or ballot initiative unless the candidate or proposing entity:

- (1) requests removal from the ballot in accordance with the provisions of this title; (2) fails to turn in a properly completed filing application on time; (3) fails to meet the eligibility requirements; (4) campaign expenditures exceed 10% of spending cap for the specified race; or (5) commits 3 or more campaign rules infractions. No candidate shall be disqualified by election officials within forty-eight (48) hours of the election. All disqualifications shall be voted on by the Election Board and said rulings shall be publicly posted. The Election Chair shall notify all affected candidates by e-mail. All disqualifications are subject to appeal to the Superior Court. If an appeal is submitted within five (5) days of the Election Board's ruling and at least twenty-four (24) hours before the election, candidates shall remain on the ballot until the Superior Court hears the appeal.

27. Attendance and Reporting Requirements

The Election Board may impose a fine of no more than twenty dollars (\$20.00) for failing to attend the mandatory candidates' meeting and they may impose a fine of no more than fifteen dollars (\$15.00) for failing to turn in a campaign expenses report. No other fines or penalties shall be imposed by election officials except as provided otherwise by this title. All fines shall be publicly posted and the Election Chair shall notify all affected candidates by e-mail. The Election Chair may waive any fine at his or her discretion.

28. Campaign Rules Infractions

All complaints regarding violations of SGA campaign rules shall be submitted in writing to the Election Board within five (5) business days of the incident which

generated the complaint or within one (1) business days of the close of the polls – whichever is sooner. The Election Chair shall notify all affected parties of any grievance and allow the accused 24 hours to submit a written response or request an oral hearing. The Election Board shall make a ruling within one (1) business day after the ~~complaint has been submitted~~ the accused has either made a written statement, failed to submit a statement within the 24-hour period, or after the oral hearing. ~~The name of the individual that files a complaint against a campaign or candidate will remain confidential until after the election is validated.~~ Weighing the gravity and intent of each incident, the Election Board may impose fines of no more than fifty dollars (\$50.00) for each campaign infraction, unless said fine is otherwise provided for in this title. The Election Board may also impose a fine of no more than one hundred dollars (\$100) for failing to remove campaign materials after an election. All decisions of the Election Board can be appealed to the Superior Court.

29. Election Chair Rulings

Any SGA member may request a ruling on any election rule or procedure by submitting a petition in writing to the SGA Office. The Election Chair shall rule on all petitions within twenty-four (24) hours. All rulings shall be publicly posted and the Election Chair shall distribute the ruling to all candidates by e-mail. The Election Chair's rulings shall be considering binding on elections until overturned by the Superior Court and these rulings shall not be subject to being overruled by an Opinion of the General Counsel. The Election Chair shall not make any unilateral rulings regarding alleged campaign infractions, as this power is reserved for the Election Board. A request for a ruling from the Election Chair does not toll any applicable statute of limitations listed elsewhere in this title, nor does it create a new charge or cause of action for an incident for which the statute of limitations has already run.

30. Unofficial Notification Process

The Election Chair shall make an electronic form available for the duration of any election that any member of the SGA may use to submit election irregularities or other matters they would like the Election Board to be made aware of. The form shall allow respondents to remain anonymous if they so choose. Candidates shall be encouraged to use this in lieu of a rule violation complaint for complaints that lack sufficient evidence, and all form submissions shall be made public at the conclusion of the Election via the Election Report.

31. Appeals

All appeals of the rulings of the Election Board and/or Election Chair must be submitted in writing to the SGA Office within five (5) business days of the incident or ruling which generated the appeal or within three (3) business days of the close of the polls – whichever is sooner. The Superior Court shall provide copies of all appeals relating to the election to the General Counsel, the Election Chair, and all other affected parties. The General Counsel, the Election Chair, and all affected parties shall have at least forty-eight (48) hours to file a written response. The Superior Court may also schedule oral arguments at its discretion – provided that it affords the General Counsel, the Election Chair, and all affected parties the opportunity to address it. If any of these parties

chooses not to take advantage of said opportunity, then Superior Court proceedings shall not be delayed. The Election Board shall not be able to hear appeals of its own decisions. The deadlines in this section are amendable at the request of any party with approval of the Superior Court.

Section 4: This act shall become effective when passed in accordance with the SGA Constitution and SGA Code Annotated.

Authors: Jake Mazeitis, Undergraduate Student Congress Secretary
Abbey Taylor, SGA Election Chair
Connor Bourland, Superior Court Chief Justice

Co-Authors: SGA Election Board
Chase Kovach, Undergraduate Student Congress External Affairs Committee Chair

Submitted on a Motion by:

Action taken by Congress:

Verified by Chair of Congress: _____ Date: _____

Submitted on a Motion by:

Action taken by Senate:

Verified by Chair of Senate: _____ Date: _____

Approved by SGA President: _____ Date: _____